



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, August 12, 2024

The Coggon Municipal Light Plant Board of Trustees met on Monday, August 12, 2024. The meeting was called to order at 6:00 pm by Chair Steve Hart. Those in attendance were Secretary Michelle Manternach via Zoom, Trustees Chuck Moore and Mackenzie Cooper, Chairperson Steve Hart, Treasurer Vaughn McClelland, and employee Mary Rundle.

The June 10, 2024 meeting minutes were reviewed. Trustee Cooper motioned to approve the minutes of the June 10, 2024 meeting. Treasurer McClelland seconds, five ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for July and August 2024 were reviewed by all and signed by Treasurer McClelland. Secretary Manternach motioned to pay the bills as presented, Trustee Moore seconds, five ayes and the motion carried.

Bills for JULY & AUGUST 2024

Bills for the Month	MONTH	Amount
Alliant Energy	July & August gas	\$ 72.99
ANAMOSA HOME DECORATING	EXTERIOR PAINT	\$ 546.70
CASEYS	GAS	\$ 47.15
City of Coggon	Water/Sewer	\$ 156.38
COGGON HARVEST HOME	DONATION	\$ 200.00
Culligan	Bottled Water	\$ 17.50
Deposit Refunds		\$ 36.19
EO Johnson	Printing	\$ 169.65
Fletcher Reinhardt	Connectors for new sub	\$ 415.70
Fletcher Reinhardt	Adapter boot	\$ 90.40
Fletcher Reinhardt	Padlocks & Keys	\$ 121.98
Fletcher Reinhardt	Cut outs & fuses-new sub	\$ 444.10
HANKINS CRANE & CONSTRUCTION	TRENCH FIBER AT SUB	\$ 1,500.00
IAMU	Safety training	\$ 247.00
IA Department of Revenue	Sales Tax July & Aug	\$ 2,140.91
IA Department of Revenue	State Withholding	\$ 1,467.94
Iowa One Call	locates	\$ 18.00
IPERS	July & Aug	\$ 1,940.36
IRS	Federal Withholding July & Aug	\$ 3,032.86
ITRON	FCS ANNUAL SOFTWARE	\$ 1,037.53
Iowa One Call	LOCATES	\$ 26.20
Kluesner	Garbage	\$ 256.80
LEAF	Copier lease-July & Aug	\$ 180.66
LEFTY'S	GAS FOR BUCKET	\$ 126.69
Linn County Public Health	Emission renewal	\$ 45.00
Linn Newsletter	Publishing	\$ 64.58
MICROSOFT	365 & GOOGLE DRIVE	\$ 112.98
MJ ELECTRIC	6/3/2024 CONTRACT WORK	\$ 1,618.75
MV Link	June & July Fiber & phone	\$ 322.62
Nuvei	Annual Payment for Portal fee	\$ 450.00

Quality Excavating	bore for new sub	\$ 98,420.00
REBATES		\$ 450.00
RPGI	Purchased electricity	\$ 64,175.72
Sams Club	Paper	\$ 44.80
SHERMCO	NEW SUB 6/3-6/9/24 - 7/28/24	\$ 9,624.26
UMB	BOND INTEREST PAYMENT	\$ 5,825.00
US Cellular	June & July	\$ 320.94
USPS		\$ 327.00
VAN METER	MATERIAL FOR NEW SUB	\$ 4,950.93
Wages	Employees & Board	\$ 8,741.93
Welmark	Health Insurance-JULY & Aug	\$ 1,659.56
ZOOM	June and July	\$ 34.22
TOTALS		\$ 211,481.98
Savings		
Transfer to Savings	Bond Payments	\$ 5,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 221,481.98

The new remote substation is now energized. It is not yet tied into the generation as we are waiting for MVLink to finish tying in the dark fiber. Once this is completed David Charles will be able to synchronize the generator and the project will be complete.

The campground experienced an outage on 7/27/2024. Tyler located the issue as a blown fuse going into the campground. MJ Electric and Tyler replaced the 15-amp fuse with a 30-amp fuse which resolved the issue. The campground was out for about three hours.

The oil in the main transformers, one at the substation and one at the light plant was tested. We are just waiting for the results.

A plaque that will be mounted to the new remote substation was agreed upon and will be purchased for Bill Vosdingh. It will be installed and dedicated in his honor.

It was agreed that the insurance stipend employee Rundle receives would be considered as on call pay going forward.

Treasurer McClelland motioned to adjourn at 6:22 pm, Trustee Cooper seconds, five ayes and the motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent